



Badger Pets and Handlers (Badger-PAH)  
Standard Operating Procedures  
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Membership Dues

1. Purpose
  - a. Badger-PAH collects yearly membership dues to ensure it is able to provide the best possible experience for its members. The following procedures will outline how Badger-PAH will collect those dues.
2. Definitions of Membership Types
  - a. New Memberships
    - i. New applicants shall receive 30 days from receipt of their application to pay dues before their application is administratively withdrawn.
    - ii. Applicants will not receive membership and associated privileges and benefits until dues are paid.
  - b. Membership Renewals
    - i. A Renewing Member is considered to have retained membership by initiating their application and paying their annual dues within 30 days of the expiration of their previous membership year. Members submitting an application after the 30 days will be considered a Returning Member and are not eligible for membership renewal benefits.
  - c. Returning Member
    - i. An applicant whose membership has expired and is outside of the 30 day renewal period shall be considered a Returning Member.
    - ii. A Returning Member may not receive another welcome kit.
3. Dues
  - a. The Board of Directors will determine the cost of dues as well as available payment methods.
    - i. Full membership: \$20 USD
    - ii. Recruit membership: \$0
  - b. The Board of Directors may discount membership dues when necessary.
4. Expiration of Membership Benefits
  - a. Membership benefits will be revoked 30 days after their renewal period has begun, at which point the Board or their designee may remove any organizational privileges. Exceptions apply to those who have begun the renewal process but have not yet paid. See above for payment time frames.

Version	Revision Date	Adoption Date	Comment
1.0.0	10/21/2020	10/21/2020	Original
1.0.1	06/22/22	06/22/22	Per a majority board vote in a virtual meeting, the cost of membership dues has been changed.
1.1.0	03/11/24	3/17/2024	Updates to make the SOP match updates to our bylaws. Updates to current membership pricing. General grammatical updates.