



Badger Pets and Handlers (Badger-PAH)
Standard Operating Procedures

Membership Dues

1. Purpose
 - a. Badger-PAH collects a yearly membership due to ensure it is able to provide the best possible experience for its members. The following procedures will outline how Badger-PAH will collect those dues.
2. Definitions of Membership Types
 - a. New Memberships
 - i. New applicants shall receive 90 days from receipt of their application to pay dues before their application is administratively withdrawn.
 - ii. Applicants will not receive membership and associated privileges and perks until dues are paid.
 - b. Membership Renewals
 - i. A renewing member is considered to have retained membership by initiating their application within 90 days of the expiration of the previous membership year.
 1. Renewing members will have a 90-day period beginning on July 1st to renew their membership.
 2. Members submitting an application after the 90 days will be considered a Returning Member and are not eligible for membership renewal perks.
 - c. Returning Member
 - i. An applicant whose membership has expired and is outside of the 90-day renewal period shall be considered a returning member.
 - ii. A returning member may not receive the perks of a new membership.
3. Dues
 - a. The Board of Directors will determine the cost of dues as well as available payment methods.
 - i. Full membership: \$15
 - ii. Associate membership: \$10
 - iii. Recruit membership: \$0
 - iv. Dues can be paid via PayPal, Venmo, and cash.
 - b. New members and returning members who join during the membership year are eligible for prorated dues.
 - c. Prorated dues
 - i. In the event, a member submits an application after the beginning of the membership year the following guides will be used to prorate the current member dues owed.
 1. July 1st - December 31st - member pays 100% of dues
 2. January 1st - June 30th - member pays 50% of dues
 - d. The Board of Directors may discount membership dues when necessary.
4. Expiration of Membership Benefits
 - a. Membership benefits will be revoked 60 days after the renewal period has begun, at which point the Board or their designee may remove any organizational privileges.
 - i. Exceptions apply to those who have begun the renewal process but have not yet paid. See above for payment time frames.

Version	Revision Date	Adoption Date	Comment
1.0.0	10/21/2020	10/21/2020	Original
1.0.1	06/22/22	06/22/22	Per a majority board vote in a virtual meeting, the cost of membership dues has been changed.